



# TAWMIX RECYCLING LTD

**Head Office**  
Hazelwood Cottage, Weare Giffard,  
Bideford, Devon EX39 4QS  
Phone/Fax: 01237 479389 Mobile 07947 877284  
Email: tawmix@btinternet.com

**Site**  
Poppys Field  
Winkleigh Airfield EX19 8DW  
Phone/Fax: 01837 83923  
Mobile: 07939 516398

## **HEALTH & SAFETY RISK ASSESMENT**

**01/08/2018**

The objective of this document is to assess all potential risks to the health and safety of our workforce and visitors to our site.

OUR WORKFORCE, AND CONTRACTORS SHOULD READ THIS DOCUMENT TO MAKE THEMSELVES FULLY AWARE OF THE RISKS, AND WHAT ACTIONS ARE EXPECTED BY OUR COMPANY TO MINIMISE THEM.

### **GOODS RECEPTION**

THE PRINCIPLE RISKS ARE:-

1. Vehicle accidents and collisions.
2. Contaminated deliveries
3. Trips and falls.
4. Falling debris from Lorries.
5. Abusive Driver

RISKS- **Severity & Likelihood**

1. Severe injury / Death – Very Likely
2. No Injury – Probable
3. Injury Causing Absence – Probable
4. Injury Causing Absence – very Likely
5. No Injury – Rare

THEREFORE WE MUST:-

Wear high visibility clothing at all times (our workforce, contractors and visitors)

Act as banksman to all Lorries delivering to our site, as they reverse.

Make sure the reversing alarms on our machines are working correctly.

Do not allow more than one delivery at a time.

If you suspect a load is contaminated (eg: You see food waste, asbestos, or similarly hazardous items before the load tipped out) that load should be rejected and turned away.

If it is only visible after being tipped, inform the site manager so that it may be removed in the best way.

Ensure that the pathways, access roads etc are kept clear of debris and keep well clear when loads are being tipped.

Do not argue with any delivery driver, if they are not happy, tell them to see the yard manager, or other senior person.

## **SORTING/CHIPPING/SCREENING/MANUFACTURE**

THE PRINCIPLE RISKS ARE:-

1. Vehicle accident and collision.
2. Trips and falls.
3. Falling debris from loaders.
4. Working machinery.
5. Splinters/Cuts.
6. Dust/Noise
7. Falls From Height

Risks – **Severity & Likelihood**

1. Severe Injury / Death – Very Likely
2. Injury Causing Absence – Probable
3. Injury Causing Absence – Probable
4. Severe Injury / Death – Very Likely
5. Minor Injury – Probable
6. Minor Injury – Probable
7. Severe Injury / Death – Probable

THEREFORE WE MUST:-

Wear high visibility clothing at all times.

Carry out daily checks to our machines, to make sure they are in good working order, noting any defects in the site diary.

i.e Oil, water and fuel levels, tyres, oil leaks from engines, reversing alarm, lose nuts and bolts, security of cutting parts and excessive wear on any parts.

Keep the site as clean and clear of debris as possible.

Keep well clear of the loaders when they are working.

Make sure all machinery is turned off, and keys removed whilst maintenance is carried out.

Wear your personal protective equipment that is appropriate to the task in hand (ie:- safety boots, eye protection, ear defenders, dust masks and gloves)

Notify the site manager if supplies of the above items are running low.

Use the guards provided when operating all equipment.

Use appropriate equipment (i.e Ladders/ scaffolding, etc) when working at height.

## **VEHICLE MOVEMENTS/GOODS TRANSPORT**

THE PRINCIPLE RISKS ARE:-

1. Vehicle accident and collision.
2. Trips and falls.
3. Falling objects.
4. Splinters/Cuts.
5. Dust/Noise.
6. Falls from Height

Risks – **Severity** & *Likelihood*

1. Severe Injury / Death – Very Likely
2. Injury Causing Absence – Probable
3. Injury Causing Absence – Probable
4. Minor Injury – Probable
5. Minor Injury – Probable
6. Severe Injury Death – Probable

THEREFORE WE MUST IN ADDITION TO THE THINGS MENTIONED PRVIOUSLY:-

Never go onto the top of the arctic trailers to level the load when filling them.

Make sure all loads leaving the site are fully secured so there is no danger of anything falling off.

**WE ASK YOU ALL TO HELP US TO WORK SAFLEY AND AVOID ANY ACCIDENTS.**

**THANKYOU**

This policy is reviewed and updated on a regular basis.

Signed:



Mr Julian Tolley, Director

August 2018